



**POLK COUNTY COMMISSIONERS COURT**  
**OCTOBER 28, 2003**

VOL. 49 PAGE 1267

Polk County Courthouse, 3rd floor

10:00 A.M.

2003-097

Livingston, Texas

*\* Amendment*

**NOTICE**

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

FILED FOR RECORD  
 2003 OCT 22 AM 9:39  
 CLERK OF POLK COUNTY

**Agenda topics**

1. CALL TO ORDER.
  2. PUBLIC COMMENTS.
  3. INFORMATIONAL REPORTS.
- OLD BUSINESS (tabled from last Agenda)**
4. CONSIDER APPROVAL TO ADVERTISE FOR BIDS FOR THE PURCHASE OF SHERIFF'S DEPARTMENT AND CONSTABLES' VEHICLES, AS DISCUSSED IN FY04 BUDGET WORKSHOP.
  5. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO BID #2003-17 (TIRES & TUBES).
  6. CONSIDER APPROVAL TO ADVERTISE FOR BIDS FOR PURCHASE OF VAN FOR SHERIFF'S DEPARTMENT INMATE WORK CREW.
  7. CONSIDER APPROVAL OF PERSONNEL ACTION FORMS FOR PEACE OFFICERS' AND TELECOMMUNICATORS' CERTIFICATE PAY.
- NEW BUSINESS**
8. CONSIDER APPROVAL OF MINUTES OF THE (SPECIAL) MEETING OF OCTOBER 14, 2003, AND THE (REGULAR) MEETING OF OCTOBER 14, 2003.
  9. CONSIDER APPROVAL OF COUNTY ASSIGNED VEHICLE POLICY.
  10. RECEIVE COUNTY AUDITOR'S MONTHLY FINANCIAL REPORT.
  11. CONSIDER RESCHEDULING THE NOVEMBER 11, 2003 COMMISSIONERS COURT (REGULAR) MEETING DUE TO VETERAN'S DAY HOLIDAY.
  12. CONSIDER APPROVAL OF PERSONNEL POLICY UPDATE.
  13. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO BID #2004-01 "REPAIR /REPLACEMENT OF ONE (1) BRIDGE LOCATED ON SOUTH ROAD, PCT. 3".
  14. CONSIDER APPROVAL OF REIMBURSEMENT RESOLUTION FOR FY2004 CAPITAL OUTLAY PURCHASES TO DATE.
  15. RESCIND COMMISSIONERS COURT ACTION TAKEN ON AUGUST 12, 2003 (AGENDA ITEMS #11 & #12) APPROVING ORDERS AUTHORIZING ISSUANCE OF TIME WARRANTS, NOTING THE UTILIZATION OF ALTERNATIVE FINANCING FOR CAPITAL IMPROVEMENTS AS APPROVED IN COMMISSIONERS COURT FINANCIAL POLICIES.
  16. CONSIDER PCT. 2 CONSTABLE'S REQUEST TO APPROVE APPOINTMENT <sup>& BOND</sup> OF DANIEL ADAMS AS RESERVE DEPUTY CONSTABLE.
  17. CONSIDER APPROVAL TO ADVERTISE FOR SINGLE SOURCE BULK PURCHASE OF LIMESTONE (BY RAILCAR) FOR ROAD & BRIDGE DEPARTMENTS.
  18. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH HARRIS COUNTY FOR AUTOPSY SERVICES.
  19. CONSIDER ENVIRONMENTAL OFFICER'S REQUEST TO APPROVE RESOLUTION FOR SOLID WASTE GRANT APPLICATION.

20. CONSIDER APPROVAL TO ADVERTISE FOR BIDS FOR THE PURCHASE OF BRUSH FIRE RESPONSE TRUCK TO BE ACQUIRED FOR SCENIC LOOP VFD THROUGH STATE GRANT FUNDING.
21. CONSIDER APPROVAL OF MEDICAL SERVICE AGREEMENT WITH DR. GARY RANDALL FOR COUNTY INDIGENT HEALTH CARE PROGRAM MANDATED SERVICES.
22. CONSIDER APPROVAL OF BUDGET REVISIONS (2004-02).
23. CONSIDER APPROVAL OF BUDGET AMENDMENTS, AS FOLLOWS;  
FY2003 (#24)
  - Record correction of Amendment #2003-21, for Pct. 1 Material reimbursement in the amount of \$399.82.FY2004 (#02)
  - Utilize General Fund Balance for Certificate Pay increases in the amounts of \$2,400 (Jail) and \$2,700 (S.O.).
  - Record District Attorney's Office use of Drug Forfeiture Fund balance for expenses totaling \$12,647.74.
24. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO RFP#2003-22 "DELINQUENT FINE/FEE COLLECTION"; TO INCLUDE REVIEW COMMITTEE REQUEST TO RESCHEDULE CONSIDERATION OF PROPOSALS FOR COMMISSIONERS COURT SESSION TO BE HELD NOVEMBER 25, 2003 AT 10:00 A.M..
25. CONSIDER APPROVAL OF SCHEDULE OF BILLS.
26. CONSIDER APPROVAL OF PERSONNEL ACTION FORMS.

ADJOURN

Posted: October 22, 2003

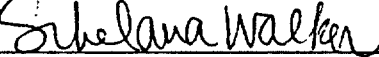
By: John P. Thompson, County Judge



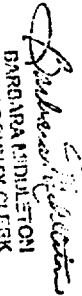
I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public at all times on Wednesday, October 22, 2003 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

BARBARA MIDDLETON, COUNTY CLERK

BY



Deputy

FILED FOR RECORD  
2003 OCT 22 AM 9:39  
  
BARBARA MIDDLETON  
POLK COUNTY CLERK



October 28, 2003  
10:00 a.m.

COMMISSIONERS COURT

of Polk County, Texas

County Courthouse, 3rd floor  
Livingston, Texas

ADDENDUM to Posting # 2003-097

The following will serve to amend the Agenda of the Commissioners Court Meeting scheduled for October 28, 2003 at 10:00 A.M.

AMEND TO ADD;

- 27. CORRECT MINUTES OF THE SEPTEMBER 9, 2003 REGULAR COMMISSIONERS COURT MEETING, ITEM #16, (SCHEDULE OF BILLS) TO REFLECT AMOUNT OF SCHEDULE DATED 8/22/03 AS \$7,758.86 AND TO INCLUDE THE ADDENDUM OF 9/09/03 IN THE AMOUNT OF \$64,539.78.

AMEND TO DELETE;

- \* 12. CONSIDER APPROVAL OF PERSONNEL POLICY UPDATE.

AMEND TO READ;

- \* 16. CONSIDER PCT. 2 CONSTABLE'S REQUEST TO APPROVE APPOINTMENT AND BOND OF DANIEL ADAMS AS RESERVE DEPUTY CONSTABLE.

Commissioners Court of Polk County, Texas

Dated: Friday, October 24, 2003.

By: \_\_\_\_\_

John P. Thompson, County Judge

I, the undersigned County Clerk, do hereby certify that the above Addendum to the Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Addendum and that I posted a true and correct copy of said Addendum at the door of the Polk County Courthouse at a place readily accessible to the general public at all times on Friday, October 24, 2003 and that said Addendum remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

BARBARA MIDDLETON, COUNTY CLERK

  
Deputy

FILED FOR RECORD  
2003 OCT 24 PM 3:39  
COUNTY CLERK



\*\* CORRECTED 1/13/2004  
\*\*\*CORRECTED 3/23/2004

STATE OF TEXAS }  
COUNTY OF POLK }

DATE: OCTOBER 28, 2003  
REGULAR SESSION  
Commissioner Smith - Absent

COMMISSIONERS COURT  
AGENDA POSTING #2003-097

BE IT REMEMBERED ON THIS THE 28th DAY OF OCTOBER, 2003  
THE HONORABLE COMMISSIONERS COURT MET IN "REGULAR" CALLED MEETING  
WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT, TO WIT;

HONORABLE JUDGE JOHN P. THOMPSON, COUNTY JUDGE, PRESIDING:  
BOB WILLIS - COMMISSIONER PCT#1, JAMES J. "Buddy" PURVIS - COMMISSIONER  
PCT #3, C.T. "Tommy" OVERSTREET - COMMISSIONER PCT #4, BARBARA MIDDLETON,  
COUNTY CLERK and B.L. DOCKENS- COUNTY AUDITOR, THE FOLLOWING AGENDA  
ITEMS, ORDERS, AND DECREES WERE DULY MADE, CONSIDERED & PASSED.

1. WELCOME & CALLED TO ORDER BY JUDGE JOHN P. THOMPSON AT 10:00 A.M.  
REV. LARRY BYRD, PASTOR OF JONES PRAIRIE BAPTIST CHURCH GAVE THE  
OPENING PRAYER.
2. PUBLIC COMMENTS:
  - A. MISTY WIDEMAN WITH THE SEGNO VOLUNTEER FIRE DEPT. PRESENTED A  
PLAQUE TO COMMISSIONERS COURT FOR THEIR APPRECIATION IN HELPING  
THE DEPARTMENT ACQUIRE A NEW BRUSH FIRE TRUCK.
  - B. IRA GERTSENSLAGER GAVE REMARKS CONCERNING PROPERTY AND ROAD  
EASEMENTS.
  - C. HOLMAN GRAHAM SPOKE IN FAVOR OF THE COUNTY GETTING BIDS ON THE  
PURCHASES MADE BY THE COUNTY.
  - D. LES LeBLANC OF PRECINCT #4 GAVE REMARKS CONCERNING ECONOMIC  
DEVELOPMENT NEEDED FOR POLK COUNTY.
3. INFORMATIONAL REPORTS:
  - A. BID SMITH - TAX ASSESSOR/COLLECTOR DISPLAYED THE NEW VEHICLE  
"NATIVE TEXAN" LICENSE THAT ARE AVAILABLE AFTER SEPT. 1, 2003. A PORTION  
OF THE SALES FROM THE NEW TAGS WILL BENEFIT THE DAUGHTERS OF THE  
REPUBLIC OF TEXAS. COUNTY CLERK, BARBARA MIDDLETON RECEIVED THE  
FIRST ONE ISSUED FOR POLK COUNTY.
  - B. JUDGE THOMPSON INFORMED EVERYONE THAT COMMISSIONER SMITH IS IN  
HOUSTON HAVING SOME MEDICAL TESTS TODAY.
  - C. JUDGE THOMPSON INVITED EVERYONE TO A SPECIAL DEDICATION  
CEREMONY TODAY, 11:30 A.M. AT THE EAST ENTRANCE OF THE COURTHOUSE  
FOR THE TEXAS HISTORICAL COMMISSION PLAQUE DESIGNATING OUR  
BUILDINGS AS HISTORIC MONUMENTS LISTED ON THE NATIONAL REGISTER  
OF HISTORIC BUILDINGS.
9. MOTIONED BY JAMES J. "Buddy" PURVIS TO "TABLE" ITEM #9 - CONSIDER  
APPROVAL OF COUNTY ASSIGNED VEHICLE POLICY, UNTIL ADDITIONAL GUIDE-  
LINES ARE CONSIDER. NO SECOND MADE.  
MOTION CARRIED.

4. (A) MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY TOMMY OVERSTREET, APPROVAL TO ADVERTISE FOR BIDS FOR SHERIFF'S DEPARTMENT VEHICLES, (11 NEW VEHICLES WITH 9 TRADE-IN's) & AMENDING THE ORIGINAL MOTION TO INCLUDE BID REQUIREMENTS FOR EACH PACKAGE REQUIREMENTS, AS PRESENTED BY THE CHIEF DEPUTY MIKE NETTLES.  
ALL VOTING YES.

(B) MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, APPROVAL TO ADVERTISE FOR BIDS FOR THE (4) NEW CONSTABLE'S VEHICLES, TO INCLUDE SPECIAL REQUIREMENT PACKAGES AS DISCUSSED.

VOTES RECORDED AS FOLLOWS:

JUDGE THOMPSON.....YES  
COMMISSIONER WILLIS.....YES  
COMMISSIONER SMITH.....ABSENT  
COMMISSIONER PURVIS.....NO  
COMMISSIONER OVERSTREET.....YES

5. TIRES & TUBES - BID #2003-17:

MOTIONED BY BOB WILLIS, SECONDED BY JAMES J. "Buddy" PURVIS, APPROVAL TO ACCEPT THE BID FROM A to Z TIRE COMPANY OF LIVINGSTON, FOR LOCAL PURCHASES AND ALSO PURCHASE FROM GRAY'S WHOLESALE ON NEEDED SIZES ON STATE CONTRACT.  
ALL VOTING YES.

6. MOTIONED BY TOMMY OVERSTREET, SECONDED BY JAMES J. "Buddy" PURVIS, APPROVAL TO ADVERTISE FOR BIDS FOR THE PURCHASE OF VAN (PER PACKAGE SPECIFICATIONS) FOR SHERIFF'S DEPARTMENT (INMATE)WORK CREW.  
ALL VOTING YES.

7. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE PERSONNEL ACTION FORMS FOR SHERIFF'S OFFICE/JAIL PEACE OFFICERS AND TELECOMMUNICATORS CERTIFICATE PAY, TABLED FROM OCT. 14, 2003 MEETING.  
ALL VOTING YES. (SEE ATTACHED)

8. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE MINUTES OF THE SPECIAL & REGULAR MEETINGS OF OCTOBER 14, 2003.  
ALL VOTING YES.

10. MOTIONED BY BOB WILLIS, SECONDED BY JAMES J. "Buddy" PURVIS, TO RECEIVE COUNTY AUDITOR'S MONTHLY FINANCIAL REPORT, WHICH WILL BE RETAINED ON FILE IN THE AUDITOR'S OFFICE.  
ALL VOTING YES.

11. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOB WILLIS, TO RESCHEDULE THE NEXT COMMISSIONERS COURT MEETING FOR WEDNESDAY NOVEMBER 12, 2003 AT 10:00 A.M. DUE TO VETERAN'S DAY HOLIDAY ON NOV.11th.  
ALL VOTING YES. \*\*\*CORRECTED ON 1/13/2004\*\*\*

12. AGENDA POSTING AMENDED TO "DELETE"

13. BID#2004-01 "REPAIR/REPLACEMENT OF ONE(1) BRIDGE, SOUTH RD - PCT#3" MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY TOMMY OVERSTREET, TO TABLE THIS ITEM UNTIL ENGINEERING FIRM ADVISES COMMISSIONER PURVIS. ALL VOTING YES.
14. " DELETED " \*\*\*CORRECTED ON MARCH 23, 2004 - ITEM #9.
15. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE "RESCINDING" COMMISSIONERS COURT ACTION TAKEN ON AUGUST 12, 2003 (AGENDA ITEMS # 11 & #12) AUTHORIZING ISSUANCE OF TIME WARRANTS, NOTING THE UTILIZATION OF ALTERNATIVE FINANCING FOR CAPITAL IMPROVEMENTS AS APPROVED IN COMMISSIONERS COURT FINANCIAL POLICIES. ALL VOTING YES.
16. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE THE APPOINTMENT & BOND OF DANIEL ADAMS AS RESERVE CONSTABLE PCT #2, AS REQUESTED BY BILL CUNNINGHAM - PCT #2 CONSTABLE. ALL VOTING YES.
17. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOB WILLIS, APPROVAL TO ADVERTISE FOR SINGLE SOURCE BULK PURCHASE OF LIMESTONE ROCK (BY RAILCAR) FOR ALL (4) ROAD & BRIDGE DEPARTMENTS. ALL VOTING YES.
18. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE THE INTERLOCAL AGREEMENT WITH HARRIS COUNTY FOR AUTOPSY SERVICES. ALL VOTING YES. (SEE ATTACHED)
19. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE ENVIRONMENTAL OFFICERS'S REQUEST TO APPROVE THE "RESOLUTION" FOR SOLID WASTE GRANT APPLICATION. ALL VOTING YES. (SEE ATTACHED)
20. MOTIONED BY BOB WILLIS, SECONDED BY JAMES J. "Buddy" PURVIS, APPROVAL TO ADVERTISE FOR BIDS FOR THE PURCHASE OF A BRUSH FIRE RESPONSE TRUCK TO BE ACQUIRED FOR SCENIC LOOP V.F.D. THROUGH STATE GRANT FUNDING. ALL VOTING YES.
21. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO "DELETE" THIS ITEM AT THE REQUEST OF BARBARA HAYES, INDIGENT HEALTHCARE DEPT. ALL VOTING YES.
22. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE THE BUDGET REVISIONS #2004-02. ALL VOTING YES. (SEE ATTACHED)

23. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE THE BUDGET AMENDMENTS #2003-24 AND #2004-02.  
ALL VOTING YES. (SEE ATTACHED)

24. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO "DELETE" THIS ITEM AT THE REQUEST OF JUDGE LONGINO UNTIL NOVEMBER 25, COURT AGENDA.  
ALL VOTING YES.

25. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, APPROVAL AND PAYMENT OF BILLS BY SCHEDULE, INCLUDING ADDENDUMS.  
ALL VOTING YES. (SEE ATTACHED)

DATE	AMOUNT	CHECK NUMBERS
10/10/03	\$63,662.85	ACH 368 - Social Security
10/10/03	\$207,516.64	ACH 369 - Payroll
10/10/03	\$5,988.47	182516 - 182534
10/10/03	\$2,430.74	182535
10/14/03	\$131,528.29	182536 - 182567
10/15/03	\$866.70	182568 - 182571
10/17/03	\$7,101.23	182572 - 182580
10/17/03	\$204.00	182581 - 182584
10/21/03	\$4,031.68	182585 - 182594
10/21/03	\$45,790.91	182595 - 182657
10/21/03	\$142,390.87	182658 - 182746
10/28/03	\$24,075.16	Addendum
<b>TOTAL</b>	<b>\$635,587.54</b>	

26. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE PERSONNEL ACTION FORMS AS SUBMITTED BY JUDY ISAACS.  
ALL VOTING YES. (SEE ATTACHED)

27. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, APPROVAL TO CORRECT MINUTES OF THE SEPTEMBER 9, 2003 (REGULAR) COMMISSIONERS COURT MEETING, ITEM #16 - SCHEDULE OF BILLS, TO REFLECT AMOUNT OF SCHEDULE DATED \*8/22/2003 AS \$7,758.86, AND TO INCLUDE THE ADDENDUM OF \*\*9/09/2003 IN THE AMOUNT OF \$64,539.78.  
ALL VOTING YES.



28. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO ADJOURN  
COURT THIS 28<sup>th</sup> DAY OF OCTOBER, 2003 AT 11:10 A.M.  
ALL VOTING YES.

  
\_\_\_\_\_  
JOHN P. THOMPSON, COUNTY JUDGE

ATTEST:

  
\_\_\_\_\_  
BARBARA MIDDLETON, COUNTY CLERK

C:\Barbara M\COMMCRT.2003\OCT28.REG2003.wpd



\*\*\*SPECIAL NOTE : ITEMS #11 & #12  
"COURT ACTION RECINDED"

\*\*\*SEE AGENDA POSTING#2003-097  
ITEM #15 (REGULAR) MEETING  
OCTOBER 28, 2003

STATE OF TEXAS )  
COUNTY OF POLK )

DATE: AUGUST 12, 2003  
"REGULAR" SESSION  
Bobby Smith - Absent

**\*\* CORRECTED \*\***  
**"COMMISSIONERS COURT"**  
POSTING # 2003 - 070

BE IT REMEMBERED ON THIS THE 12th DAY OF AUGUST, 2003  
THE HONORABLE COMMISSIONERS COURT MET IN "REGULAR" CALLED  
MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT,  
TO WIT;

HONORABLE JUDGE JOHN P. THOMPSON, COUNTY JUDGE, PRESIDING:  
BOB WILLIS - COMMISSIONER PCT#1, JAMES J. "Buddy" PURVIS - COUNTY  
COMMISSIONER PCT #3, C.T. "Tommy" OVERSTREET- COUNTY COMMISSIONER  
PCT #4, BARBARA MIDDLETON- COUNTY CLERK AND B.L. "BOB" DOCKENS,  
COUNTY AUDITOR, THE FOLLOWING AGENDA ITEMS, ORDERS, & DECREES  
WERE DULY MADE, CONSIDERED & PASSED.

1. WELCOME & CALLED TO ORDER BY JUDGE JOHN P. THOMPSON AT 10:00 AM.  
OPENING PRAYER WAS GIVEN BY REV. ROBERT GREG OF FIRST CHURCH  
OF THE NAZARENE - LIVINGSTON.
2. PUBLIC COMMENTS:
  - A. HOLMAN GRAHAM ASKED QUESTIONS REGARDING THE EXISTING DEBT  
OWED BY THE COUNTY. HE ALSO REQUESTED MORE INFORMATION ON  
ITEM #12 REGARDING THE ROOF REPLACEMENT & REPAIRS NEEDED ON  
THE REGIONAL HEALTH CENTER OWNED BY THE COUNTY. HE GAVE  
ADDITIONAL REMARKS REGARDING THE AGREEMENT WITH BRAZOS  
TRANSIT DISTRICT FOR PUBLIC TRANSPORTATION.
3. INFORMATIONAL REPORTS:
  - A. MARION "BID" SMITH REPORTED THE DEADLINE TO REGISTER FOR THE  
SEPTEMBER 13, 2003 ELECTION IS THURSDAY, AUGUST 14<sup>th</sup>, 2003.
  - B. BARBARA MIDDLETON REPORTED SHE ATTENDED THE 21<sup>st</sup> ANNUAL  
ELECTION LAW SEMINAR IN AUSTIN, JULY 23<sup>rd</sup> thru JULY 25<sup>th</sup>, 2003.
4. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS,  
APPROVAL OF MINUTES FOR THE REGULAR MEETING ON JULY 22, 2003  
WITH NOTED ADJUSTMENTS.  
ALL VOTING YES.
5. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO  
RECEIVE COUNTY AUDITOR'S MONTHLY FINANCIAL REPORT, A COPY OF  
WHICH REMAINS ON FILE IN THE COUNTY AUDITOR'S OFFICE.  
ALL VOTING YES.

6. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE RENEWAL OF COUNTY EMPLOYEE HEALTH INSURANCE, UNDER INTERLOCAL AGREEMENT WITH TEXAS ASSOCIATION OF COUNTIES.

ALL VOTING YES. (SEE ATTACHED)

7. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOB WILLIS, TO APPROVE AUTHORIZATION OF VETERAN SERVICE OFFICER & ASSISTANT TO ATTEND THE STATE CONFERENCE IN SEPTEMBER. ALL VOTING YES.

8. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY TOMMY OVERSTREET, TO AWARD RFP #2003-12 "JAIL PHYSICIAN SERVICES" TO DR. LUNA & DR. AMBEAUX OF LIVINGSTON, BASED ON THE RECOMMENDATION BY JAIL ADMINISTRATOR, WYATT COOKSEY. ALL VOTING YES.

9. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE APPOINTMENTS TO THE COUNTY HISTORICAL COMMISSION FOR THE 2003-2004 TERM, AS SUBMITTED AND REQUESTED BY THE HISTORICAL COMMISSION.

RAY HILL, CHAIRMAN	RUTH PEEBLES, MEMBER
R.D. HENDRIX, VICE CHAIR	CANNON PRITCHARD, MEMBER
DEE GUINN, SECRETARY	CAROLYN NIXON, MEMBER
HAROLD BARFIELD, MARKING CHAIR	RAY CLAMON, MEMBER
WANDA BOBINGER, MEMBER	EMILY BANKS, MEMBER

ALL VOTING YES.

10. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE "ORDER" DESIGNATING SURPLUS PROPERTY, TO BE INCLUDED IN THE CITY OF LIVINGSTON SURPLUS AUCTION SCHEDULED FOR SEPTEMBER 20, 2003.

ALL VOTING YES. (SEE ATTACHED)

\*\*\*11. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE "ORDER" AUTHORIZING THE ISSUANCE OF TIME WARRANT FOR ROAD & BRIDGE PRECINCT#2 FOR THE PURCHASE OF PUP TRAILER IN AN AMOUNT NOT TO EXCEED \$16,000.00, AT AN INTEREST RATE NOT TO EXCEED 5%, WITH SAID TIME WARRANT PAYABLE FROM THE LEVY OF AD VALOREM TAX, WITHIN THE LIMITS PRESCRIBED BY LAW, UPON ALL TAXABLE PROPERTY WITHIN THE COUNTY, WITH THE FINAL MATURITY BEING FIVE (5) YEARS FROM THE DATE OF ISSUANCE.

ALL VOTING YES. (SEE ATTACHED)

\*\*\*12. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE MINUTE "ORDER" GRANTING BID EXEMPTION FOR EMERGENCY REPLACEMENT OF ROOF AT THE POLK COUNTY REGIONAL HEALTH CENTER, (AS AUTHORIZED UNDER LGC, SEC. 262.024, (A)(1)(2), AND THE APPROVAL OF AN ORDER AUTHORIZING THE ISSUANCE OF A TIME WARRANT FOR SAID PURCHASE COSTS IN AN AMOUNT NOT TO EXCEED \$50,000.00, AT AN INTEREST RATE NOT TO EXCEED 5%, WITH SAID TIME WARRANT PAYABLE FROM THE LEVY OF AD VALOREM TAX, WITHIN THE LIMITATIONS PRESCRIBED BY LAW, UPON ALL TAXABLE PROPERTY WITHIN THE COUNTY, WITH THE FINAL MATURITY BEING FIVE (5) YEARS FROM THE DATE OF ISSUANCE.

ALL VOTING YES. (SEE ATTACHED)

13. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY TOMMY OVERSTREET, APPROVE RENEWAL OF AGREEMENT WITH BRAZOS TRANSIT DISTRICT FOR PUBLIC TRANSPORTATION SERVICES.  
ALL VOTING YES. (SEE ATTACHED)
14. MOTIONED BY BOB WILLIS, SECONDED BY JAMES J. "Buddy" PURVIS, TO APPROVE AMENDMENT NO. 1 (REGARDING RECORD RETENTION) TO THE AGREEMENT WITH THE OFFICE OF THE ATTORNEY GENERAL PROVIDING LOCAL CUSTOMER SERVICES AND STATE CASE REGISTRY, AS REQUESTED BY THE DISTRICT CLERK.  
ALL VOTING YES. (SEE ATTACHED)
15. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, APPROVAL TO RENEW AGREEMENT WITH MEMORIAL MEDICAL CENTER - LIVINGSTON FOR LEASE OF STORAGE SPACE AT 207 W. MILL STREET (FORMERLY JACKSON BUILDING) FOR A PERIOD OF ONE YEAR AT \$2,400.00 PER YEAR.  
ALL VOTING YES. (SEE ATTACHED)
16. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, APPROVE RENEWAL OF INTERLOCAL COOPERATION AGREEMENT WITH POLK CENTRAL APPRAISAL DISTRICT FOR ISSUANCE OF MANUFACTURED HOME RELOCATION STATEMENTS, AS REQUESTED BY TAX ASSESSOR.  
ALL VOTING YES.
17. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH DEEP EAST TEXAS COUNCIL OF GOVERNMENTS S.T.A.R. PROGRAM, PROVIDING SERVICES TO AT-RISK YOUTH.  
ALL VOTING YES. (SEE ATTACHED)
18. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY TOMMY OVERSTREET, APPROVE RENEWAL OF LEASE AGREEMENT WITH DEEP EAST TEXAS COUNCIL OF GOVERNMENTS S.T.A.R. PROGRAM FOR PROVISION OF OFFICE SPACE AT 302 E. CHURCH STREET, LIVINGSTON.  
ALL VOTING YES. (SEE ATTACHED)
19. MOTIONED BY BOB WILLIS, SECONDED BY JAMES J. "Buddy" PURVIS, APPROVAL TO ADVERTISE FOR BIDS FOR THE PURCHASE OF PRECINCT #1 DUMP TRUCK & PUP TRAILER AND/OR TRADE IN OF SAME WITH BUY BACK QUOTE FOR (12) MONTHS.  
ALL VOTING YES.
20. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO RECEIVE COUNTY TREASURER'S QUARTERLY REPORT FOR 3<sup>rd</sup> QTR. (APRIL, MAY, JUNE) FY 2003.  
ALL VOTING YES. (SEE ATTACHED)
21. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY TOMMY OVERSTREET, TO RECEIVE AND ACCEPT POLICY FORMS FOR COUNTY INDIGENT HEALTH CARE PORGRAM IN COMPLIANCE WITH HIPPA PRIVACY RULES.  
ALL VOTING YES. (SEE ATTACHED)

22. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE THE REQUEST FOR GEOPHYSICAL PERMIT FROM BOONE EXPLORATION.

ALL VOTING YES. (SEE ATTACHED)

23. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE PRECINCT #3 REQUEST FOR PERMANENT ROAD FUND EXPENDITURE IN THE AMOUNT OF \$50,000.00, TO BE TRANSFERRED TO R & B PCT#3 OPERATING FUND FOR PURCHASE OF TIRES, TUBES, & EQUIPMENT REPAIR.

ALL VOTING YES.

24. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE CORRECTIONS TO THE COUNTY MASTER STREET ADDRESS GUIDE (MSAG) TO REFLECT AS FOLLOWS:

(PCT#2) Vince Dr.(.1610 mi), Long Dr. (.2483 mi), Onalaska North (.2044 mi), and Howard St.(.1574 mi);

(PCT#4) Baker Dr (.1906 mi), Buffalo Run East (.2649 mi), Cooks Trail (.2113 mi), Patricia Dr (.7064 mi), Stacy (.1003 mi), Debbies Blvd (.2187 mi), Canoot Trail (.0995 mi), Stacy Wiggins Dr (.0932 mi), and Stacy Jobe Rd (.1487 mi).

ALL VOTING YES.

25. MOTIONED BY BOB WILLIS, SECONDED BY JAMES J. "Buddy" PURVIS, TO APPROVE BUDGET REVISIONS (#2003-19A) & AMENDMENTS (#2003-19).

ALL VOTING YES. (SEE ATTACHED)

26. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, APPROVAL & PAYMENT OF BILLS, BY SCHEDULE PLUS ADDENDUMS.

ALL VOTING YES. (SEE ATTACHED)

DATE	AMOUNT	CHECK #
7/17/03	\$ 64,218.70	ACH 346 - Payroll
7/17/03	\$209,230.04	ACH 347 - Payroll
7/21/03	\$75,000.00	ACH 348 - Investments
7/25/03	\$63,829.23	ACH 349 - Court Fees
7/25/03	\$3,000,000.00	ACH 350 - Investments
7/31/03	\$64,580.43	ACH 351 - FICA W/H
7/31/03	\$210,617.97	ACH 352 - Salaries
7/16/03	\$3,646.22	180508 - 180510
7/16/03	\$16,886.76	180511 - 180513
7/16/03	\$829.80	180514
7/17/03	\$6,682.27	180515 - 180534
7/18/03	\$118,557.37	180535
7/18/03	\$76,077.50	180536
7/21/03	\$1,628.00	180537 - 180650

DATE	AMOUNT	CHECK #
7/21/03	\$1,747.98	180651 - 180652
7/25/03	\$117,701.50	180653
7/25/03	\$19,658.06	180654 - 180701
7/25/03	\$21,346.44	180702 - 180703
7/30/03	\$7,729.52	180704 - 180705
7/31/03	\$6,512.06	180706 - 180724
8/1/03	\$22,545.67	180725 - 180730
8/1/03	\$359.76	180731 - 180732
8/4/03	\$296,326.32	180733 - 180904
8/4/03	\$15,565.98	180905 - 180918
8/12/03	\$13,092.64	Addendum (To appear on future schedule)
<b>TOTAL</b>	<b>\$4,434,370.22</b>	

27. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE PERSONNEL ACTION FORMS.  
ALL VOTING YES. (SEE ATTACHED)

28. TAX FORECLOSURE PROPERTIES:

A. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO ACCEPT OFFER TO PURCHASE TAX FORECLOSURE PROPERTY, PCT #2, LOT 563, SECTION 1, OF WIGGINS VILLAGE #1, W1200020000, AS DESCRIBED IN CAUSE #94-246.  
ALL VOTING YES.

B. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOB WILLIS, TO ACCEPT OFFER TO PURCHASE TAX FORECLOSURE PROPERTY, PCT #3, LOT 33 OF MILLS FOREST, AS DESCRIBED IN CAUSE #98-087.  
ALL VOTING YES.

C. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO ACCEPT OFFER TO PURCHASE TAX FORECLOSURE PROPERTY, PCT #4, LOTS 142, 143, 146, & 147, OF INDIAN SPRINGS SEC#18, I0800137200, AS DESCRIBED IN CAUSE #95-195.  
ALL VOTING YES.

29. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, APPROVAL TO ADVERTISE FOR BIDS FOR THE REPAIR AND REPLACEMENT OF TWO (2) BRIDGES ON SOUTH ROAD, AS REQUESTED BY ROAD & BRIDGE PRECINCT #3.  
ALL VOTING YES.

30. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO  
ADJOURN COURT THIS 12<sup>th</sup> DAY OF AUGUST 2003 AT 10:38 A.M.  
ALL VOTING YES.

  
JOHN P. THOMPSON, COUNTY JUDGE

ATTEST:

  
BARBARA MIDDLETON, COUNTY CLERK

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STATE OF TEXAS )  
COUNTY OF POLK )

DATE: SEPTEMBER 9, 2003  
REGULAR SESSION  
All members - Present

**\*\* CORRECTED ITEMS#16 - 10/28/2003\*\***  
**COMMISSIONERS COURT**  
**AGENDA POSTING #2003-076**

BE IT REMEMBERED ON THIS THE 9th DAY OF SEPTEMBER, 2003  
THE HONORABLE COMMISSIONERS COURT MET IN "REGULAR" CALLED  
MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT,  
TO WIT;

HONORABLE JUDGE JOHN P. THOMPSON, COUNTY JUDGE, PRESIDING:  
BOB WILLIS - COMMISSIONER PCT#1, BOBBY SMITH- COUNTY COMMISSIONER PCT#2  
JAMES J. "Buddy" PURVIS- COUNTY COMMISSIONER PCT #3, C.T. "Tommy"  
OVERSTREET-COUNTY COMMISSIONER PCT #4, BARBARA MIDDLETON - COUNTY  
CLERK & B. L. DOCKENS - COUNTY AUDITOR, THE FOLLOWING AGENDA ITEMS,  
ORDERS, AND DECREES WERE DULY MADE, CONSIDERED & PASSED.

1. WELCOME & CALLED TO ORDER BY JUDGE JOHN P. THOMPSON AT 10:00 A.M.  
OPENING PRAYER WAS GIVEN BY REV. LARRY SHINE OF PINE FOREST BAPTIST  
CHURCH.

2. PUBLIC COMMENTS:

- A. IRA GERTSENSLAGER TOLD COMMISSIONERS COURT THAT HE APPRECIATES  
HOW THE COURT WORKS TOGETHER AS A TEAM & DOES THEIR VERY BEST  
TO SERVE THE CITIZENS OF OUR COUNTY.
- B. RICHARD "DICK" COOLEY OF LOCAL AMERICAN RED CROSS CHAPTER IS  
SPONSORING A "CHILD SAFETY SEAT" INSPECTION, THIS SATURDAY  
SEPTEMBER 13th FROM 9:00 AM - 12:00 NOON, AT BRAZOS TRANSIT DISTRICT  
LOCATION AT 202 PAN AMERICAN DRIVE - HWY. 59 BUSINESS ROUTE.

3. INFORMATIONAL REPORTS:

- A. BOB DOCKENS INTRODUCED JOHN OWEN AS AN INTERNAL AUDITOR ON HIS  
STAFF. HE ALSO REPORTED ON A NEW LONG DISTANCE CARRIER (CTI) FOR  
THE COUNTY'S TELEPHONE SERVICE. HE SAID WE WOULD BE ABLE TO SAVE  
MONEY SWITCHING TO THIS NEW CARRIER. HE ASKED FOR THIS ITEM TO  
BE ADDED TO THE NEXT COURT AGENDA FOR AUTHORIZATION.  
HE REPORTED THAT HE HAS COMMUNICATED WITH TEXAS ASSOCIATION  
OF COUNTIES (TAC) REGARDING A PILOT PROGRAM FOR ACCEPTING CREDIT  
CARDS FOR PAYMENT OF FINES, FEES, TAXES, ETC. HE WILL GET  
ADDITIONAL INFORMATION AND REPORT BACK TO THE COURT.
- B. JUDGE THOMPSON REMINDED EVERYONE THAT TODAY IS THE LAST DAY OF  
EARLY VOTING FOR THE "CONSTITUTIONAL AMENDMENT" ELECTION BEING  
HELD THIS SATURDAY, SEPTEMBER 13th. HE ASKED EVERYONE TO PLEASE  
ENCOURAGE ALL YOUR FRIENDS AND FAMILY TO PLEASE VOTE FOR THE  
BOND PROPOSAL ON THE BALLOT.

4. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY TOMMY OVERSTREET, APPROVE BURKE CENTER REQUEST FOR RE-APPOINTMENT OF (ret) COL. HOWARD DANIEL, JR. TO THE BOARD OF TRUSTEES FOR A TWO (2) YEAR TERM, BEGINNING SEPTEMBER 1, 2003.  
ALL VOTING YES.
5. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOBBY SMITH, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 26, 2003 INCLUDING NOTED ADJUSTMENTS.  
ALL VOTING YES.
6. MOTIONED BY BOBBY SMITH, SECONDED BY BOB WILLIS, TO APPROVE SETTING THE COUNTY MILEAGE REIMBURSEMENT RATE OF .36 cents PER MILE (FY- 2003 STATE RATE .36/mi), TO CONCUR WITH STATE / FEDERAL RATE, AND AUTHORIZING THE AUDITOR, BOB DOCKENS TO ADJUST FUTURE RATES PER FEDERAL GUIDELINES.  
ALL VOTING YES.
7. MOTIONED BY BOB WILLIS, SECONDED BY BOBBY SMITH, APPROVAL OF FY2004 "NO PLAN CHANGE" FOR TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM (TDCRS) WITH THE EMPLOYER RATE TO BE 6.88%, AS CALCULATED UNDER ADCR OF THE SYSTEM.  
ALL VOTING YES. (SEE ATTACHED)
8. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO RECEIVE COUNTY AUDITOR'S MONTHLY FINANCIAL REPORT, TO REMAIN ON FILE IN THE COUNTY AUDITOR'S OFFICE.  
ALL VOTING YES.
9. MOTIONED BY BOBBY SMITH, SECONDED BY JAMES J. "Buddy" PURVIS, TO DELETE - ITEM #9 "Consider approval of order declaring surplus property" (To be disposed of in Public Auction). NO OTHER LIST WERE SUBMITTED.  
ALL VOTING YES.
10. MOTIONED BY BOBBY SMITH, SECONDED BY BOB WILLIS, APPROVAL TO SET ELECTED OFFICIALS SALARIES, EXPENSES & ALLOWANCES FOR FISCAL YEAR 2004, AS LISTED IN PROPOSED BUDGET, WITH NO INCREASE FROM CURRENT FY-2003.  
ALL VOTING YES. (SEE ATTACHED)
11. MOTIONED BY BOBBY SMITH, SECONDED BY TOMMY OVERSTREET, APPROVAL OF APPOINTMENT OF BOB WILLIS, COMMISSIONER PCT #1, TO THE SCHOOL LAND TASK FORCE REPLACING DICK HUBERT (Retired 12/31/2002).  
ALL VOTING YES.
12. MOTIONED BY BOB WILLIS, SECONDED BY BOBBY SMITH, TO APPROVE RENEWAL OF MAINTENANCE AGREEMENT WITH NET DATA CORPORATION FOR CERTAIN COUNTY SOFTWARE SYSTEMS, EFFECTIVE 10/1/2003 THROUGH 9/30/2004.  
ALL VOTING YES. (SEE ATTACHED)

13. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE COUNTY CLERK'S REQUEST TO RENEW MAINTENANCE AGREEMENT WITH INTEGRATED DATA SERVICES FOR IMAGING & INDEXING SOFTWARE EFFECTIVE 10/1/2003 THROUGH 9/30/2004.  
ALL VOTING YES. (SEE ATTACHED)
14. MOTIONED BY BOBBY SMITH, SECONDED BY BOB WILLIS, TO APPROVE RENEWAL OF AGREEMENT FOR CONTRACTED INDIGENT HEALTH CARE ADMINISTRATION SERVICES WITH BARBARA HAYES, EFFECTIVE 10/1/2003 THROUGH 9/30/2004, WITH NO CHANGE IN TERMS.  
ALL VOTING YES.
15. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE BUDGET REVISIONS #2003-21(a) & BUDGET AMENDMENTS #2003-21.  
ALL VOTING YES. (SEE ATTACHED)
16. MOTIONED BY BOB WILLIS, SECONDED BY JAMES J. "Buddy" PURVIS, APPROVAL AND PAYMENT OF BILLS BY SCHEDULE, INCLUDING ADDENDUMS.  
ALL VOTING YES. (SEE ATTACHED)

DATE	AMOUNT	CHECK NUMBERS
8/28/03	\$70,220.12	ACH 357 - Payroll
8/28/03	\$229,599.12	ACH 358 - Payroll
8/22/03	\$7,758.86	181216 - 181240
8/26/03	\$118,963.70	181241 - 181243
8/26/03	\$70,088.66	181244 - 181252
8/28/03	\$2,216.76	181253 - 181254
8/28/03	\$24,545.63	181255 - 181260
8/28/03	\$4,120.59	181261 - 181278
9/2/03	\$113,788.69	181279 - 181286
9/2/03	\$111,123.61	181287 - 181397
9/3/03	\$12,071.24	181398 - 181413
9/2/03	\$75,615.36	Addendum
9/9/03	\$64,539.78	Addendum
<b>Total</b>	<b>\$904,652.12</b>	

17. MOTIONED BY BOBBY SMITH, SECONDED BY BOB WILLIS, TO APPROVE PERSONNEL ACTION FORMS.

ALL VOTING YES. (SEE ATTACHED)

18. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE OPTIONAL DENTAL INSURANCE PROGRAM FOR AVAILABILITY UNDER THE COUNTY CAFETERIA PLAN.

ALL VOTING YES. (SEE ATTACHED)

19. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO ADJOURN COURT THE 9<sup>th</sup> day of SEPTEMBER 2003 AT 10:25 A.M.

  
JOHN P. THOMPSON, COUNTY JUDGE

ATTEST:

  
BARBARA MIDDLETON, COUNTY CLERK

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#18

**INTERLOCAL AGREEMENT FOR  
PERFORMANCE OF POSTMORTEM EXAMINATIONS BY HARRIS COUNTY  
MEDICAL EXAMINER**

THE STATE OF TEXAS §  
  §  
COUNTY OF HARRIS §

THIS INTERLOCAL AGREEMENT (the "Agreement") is made pursuant to chapter 791 of the Texas Government Code (the Interlocal Cooperation Act) and chapter 49 of the Texas Code of Criminal Procedure, and entered into by and between Harris County, acting by and through its governing body, the Harris County Commissioners Court, and Polk County (the "Requesting County"), acting by and through its governing body, the Polk County Commissioners Court.

**RECITALS:**

Pursuant to TEX. CODE CRIM. PROC. ANN. art. 49.25 (Vernon 2003), Harris County has established and maintains the Office of Medical Examiner;

The Requesting County does not have a medical examiner, and a justice of the peace is required to conduct an inquest into the death of a person who dies in the county under certain circumstances;

If the justice of the peace determines that a postmortem examination is necessary, the justice may order that a postmortem examination of the body be performed by a physician; and

The Requesting County desires to obtain the services of the Office of the Harris County Medical Examiner (the "Medical Examiner") to perform postmortem examinations on persons who died in the Requesting County and to provide sworn testimony in connection with any inquest by a justice of the peace or any criminal investigation or prosecution conducted by a prosecuting attorney.

**NOW, THEREFORE,** Harris County and the Requesting County, in consideration of the mutual covenants and agreements herein contained, do mutually agree as follows:

**TERMS:**

**I.  
TERM**

The term of this Agreement shall begin on November 1, 2003 and end on October 31, 2004, unless terminated in accordance with the provisions contained herein.

II.  
SERVICES

A. Postmortem Examinations. Postmortem examinations will be performed by the Medical Examiner pursuant to chapter 49 of the Texas Code of Criminal Procedure at the Joseph A. Jachimczyk Forensic Center ("Forensic Center") in Houston, Texas. In those cases where a complete autopsy is deemed unnecessary by the Medical Examiner to ascertain the cause and manner of death, the Medical Examiner may perform an external examination of the body, which may include taking x-rays of the body and extracting bodily fluids for laboratory analysis.

1. *Written Request.* When a justice of the peace in the Requesting County determines pursuant to article 49.10 of the Code of Criminal Procedure, that a postmortem examination is necessary on the body of a deceased person who died within their jurisdiction, the justice may request that the Medical Examiner perform an autopsy. Each request for a postmortem examination shall be in writing, accompanied by an order signed by the justice of the peace. However, the Medical Examiner shall have the discretion to decline any specific request for autopsy and instead perform an external examination of the body.
2. *Written Records.* The following records shall accompany the body: (1) the completed form titled "Harris County Medical Examiner Investigative Report" (the form is attached hereto as Exhibit "A"); (2) the entire police report, including scene photographs and; (3) all relevant medical records, including hospital admission and emergency room records, if applicable. Failure to provide all necessary records may result in the Medical Examiner refusing to accept the body for a postmortem examination.
3. *Body Bag.* Each body transported to the Medical Examiner for a postmortem examination must be enclosed inside a zippered body bag. The body bag shall have the deceased's name affixed to the outside.

B. Laboratory Analyses. The Medical Examiner shall conduct a postmortem toxicological analysis, if appropriate, and any other tests considered necessary to assist in determining the cause and manner of death and identification.

C. Testimony. Medical Examiner personnel performing services pursuant to this agreement shall appear as reasonably necessary to provide testimony in a criminal case before a district court of the Requesting County. The Requesting County agrees to use its best efforts to schedule the testimony of the Medical Examiner's personnel in such a manner to cause the least amount of disruption in their work schedule.

D. Reports. Within a reasonable time after the completion of a postmortem examination, the Medical Examiner will provide a written autopsy report to the justice of the peace who requested the autopsy.

E. Transportation. The Requesting County shall have the sole responsibility for transporting the deceased to the Forensic Center. Upon notification by the Medical Examiner that the autopsy has been completed, the Requesting County shall make arrangements for the deceased to be transported immediately to a funeral home.

F. Training. The Medical Examiner will conduct an annual training seminar at the Forensic Center in Houston for justices of the peace, their court personnel and other criminal justice officials.

G. No Interment. Harris County shall have no responsibility for burying the remains of the deceased. Consistent with TEX. HEALTH & SAFETY CODE ANN. § 711.002(e), the Requesting County shall have sole responsibility for interment of the body.

### III.

#### CONSIDERATION FOR SERVICES

A. Autopsy Fees. In consideration for the services provided by the Medical Examiner, the Requesting County agrees to pay Harris County all costs and expenses associated with performing the autopsy in accordance with the following schedule:

- |                                  |                  |
|----------------------------------|------------------|
| (a) Standard Autopsy Examination | \$2,125 per body |
| (b) External Examination         | \$ 935 per body  |

B. Special Tests. In addition to the autopsy fee, the Requesting County agrees to pay Harris County for any special tests requested by the Requesting County or deemed appropriate by the Medical Examiner, that are performed by the Harris County Forensic Laboratory or an independent laboratory. These additional charges may include DNA analyses and trace evidence collection.

C. Testimony. The Requesting County shall pay Harris County the additional sum of Two Hundred Dollars (\$200) per hour for the time spent by the Medical Examiner's pathologists or the Chief Toxicologist providing sworn testimony in connection with a postmortem examination requested by the Requesting County. The hourly rate for all other Medical Examiner's personnel shall be billed at the rate of One Hundred Dollars (\$100) per hour. These hourly rates shall apply also to pretrial preparation, attendance at pretrial conferences, travel time and any time spent waiting to provide testimony.

D. Storage of Bodies. The Requesting County shall pay Harris County the additional sum of Forty Dollars (\$40) per day for each body that remains at the Forensic Center beyond forty-eight hours after notification by the Medical Examiner that the body is ready to be released to the Requesting County. This provision shall survive termination of this Agreement and shall apply to any bodies currently remaining at the Forensic Center.

E. Invoice. By the next business day following the first ten (10) days of the subsequent calendar month, Harris County agrees to submit to the Requesting County an invoice

requesting payment for the services performed under this Agreement during the preceding calendar month. Such invoice shall include the total number of autopsies performed, the dates the autopsies were performed, and the total amount due for the services performed. The Requesting County shall pay the total amount of the invoice within thirty (30) days of the date of receipt of the invoice by the Requesting County. If the Requesting County fails to pay any invoice within sixty (60) days after receipt, the Medical Examiner may refuse to accept any additional bodies for autopsy.

F. Fair Compensation. Harris County and the Requesting County agree and acknowledge that the contractual payments contemplated by this agreement are reasonable and fairly compensate Harris County for the services or functions performed under this Agreement.

IV.  
FUNDS

A. Current Funds. The Requesting County agrees and acknowledges that the contractual payments in this Agreement shall be made to Harris County from current revenues available to the Requesting County.

B. Certified Availability. The Requesting County has available and has specifically allocated Twelve Thousand, Seven Hundred Fifty Dollars (\$12,750), as evidenced by a certification of funds by the Requesting County's County Auditor. In the event funds certified available by the Requesting County's County Auditor are no longer sufficient to compensate Harris County for the services provided under this Agreement, Harris County shall have no further obligation to complete the performance of any services until the Requesting County certifies sufficient additional current funds. The Requesting County agrees to immediately notify Harris County regarding any additional certification of funds for this Agreement. The total maximum payments that the Requesting County is obligated to make under this Agreement shall not exceed the amount that the Requesting County makes available from current funds for this Agreement.

C. Other Statutory Liability. This Agreement is not intended to limit any statutory liability of the Requesting County to pay for services provided by Harris County when the funds certified by the Requesting County are no longer sufficient to compensate Harris County for the services provided under this Agreement.

D. Overdue Payments. It is understood and agreed that chapter 2251 of the Texas Government Code applies to late payments.



V.  
TERMINATION

A. Without Notice. If the Requesting County defaults in the payment of any obligation in this Agreement, Harris County is authorized to terminate this Agreement without notice.

B. With Notice. It is understood and agreed that either party may terminate this Agreement prior to the expiration of the term set forth above, with or without cause, upon thirty (30) days prior written notice to the other party. By the next business day following the first ten (10) days of the subsequent calendar month after the effective date of such termination, Harris County will submit an invoice showing the amounts due for the month in which termination occurs in the manner set out above for submitting monthly invoices.

VI.  
NOTICE

Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to the parties at the following addresses:

To Harris County: Harris County  
Harris County Administration Building  
1001 Preston, Suite 911  
Houston, Texas 77002-1896  
Attn: County Judge

with a copy to: Harris County Medical Examiner  
1885 Old Spanish Trail  
Houston, Texas 77054-2098  
Attn: Chief Medical Examiner

To Polk County: Polk County  
101 West Church Street, 3<sup>rd</sup> Floor  
Livingston, Texas 77351  
Attn: County Judge

Either party may designate a different address by giving the other party ten days' written notice.

VII.  
MERGER

The parties agree that this Agreement contains all of the terms and conditions of the understanding of the parties relating to the subject matter hereof. All prior negotiations, discussions, correspondence and preliminary understandings between the parties and others relating hereto are superseded by this Agreement.

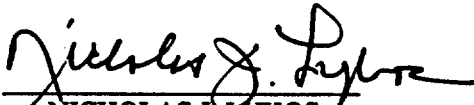
VIII.  
MISCELLANEOUS


This instrument contains the entire Agreement between the parties relating to the rights granted and the obligations assumed. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent modification in writing signed by both parties. This Agreement may be executed in duplicate counterparts, each having equal force and effect of an original. This Agreement shall become binding and effective only after it has been authorized and approved by both counties, as evidenced by the signature of the appropriate authority pursuant to an order of the Commissioners Court of the respective County authorizing such execution.

APPROVED AS TO FORM:

HARRIS COUNTY

MIKE STAFFORD  
County Attorney

By   
NICHOLAS J. LYKOS  
Assistant County Attorney

By   
ROBERT ECKELS  
County Judge

Date Signed: OCT 8 2003

APPROVED:

POLK COUNTY

  
LUIS A. SANCHEZ, M.D.  
Harris County Medical Examiner

By   
County Judge

Date Signed: October 28, 2003

CERTIFICATION OF FUNDS

Pursuant to section 111.093 of the Texas Local Government Code, I certify that the county budget contains an ample provision for the obligations of Polk County under this Agreement and that funds are or will be available in the amount of \$12,750 to pay the obligations when due.

  
Polk County Auditor

Date Signed: October 28, 2003

HARRIS COUNTY MEDICAL EXAMINER  
OUT OF COUNTY  
INVESTIGATOR'S REPORT  
PAGE 1

COUNTY: _____	O.C. CASE # _____
JUSTICE OF THE PEACE: _____	PRECINCT No. _____
PHONE: _____	ATTACHMENTS: <input type="checkbox"/> Order for Autopsy <input type="checkbox"/> Police Report <input type="checkbox"/> Scene Photos <input type="checkbox"/> Medical Records (If applicable)

LAW ENFORCEMENT AGENCY: \_\_\_\_\_

INVESTIGATOR: \_\_\_\_\_ PHONE: \_\_\_\_\_ PAGER: \_\_\_\_\_

WISH TO BE PRESENT FOR THE AUTOPSY: YES NO If yes, LEAD TIME: \_\_\_\_\_

APPEARS TO BE: **NATURAL ACCIDENT SUICIDE HOMICIDE UNDETERMINED**  
(circle one)

TRAUMA VISIBLE: YES NO

DESCRIBE TRAUMA: \_\_\_\_\_

CONDITION OF BODY: **FACIAL INJURIES CHARRED DECOMPOSED SKELETON**  
(Any of the above conditions require identification by scientific methods, i.e. DNA, dental or fingerprint comparison)

DECEASED: \_\_\_\_\_

RACE: **WHITE BLACK HISPANIC OTHER:** \_\_\_\_\_

SEX: **MALE FEMALE** AGE: \_\_\_\_\_ DOB: \_\_\_\_\_

CHILD / INFANT AGE: \_\_\_\_\_ Months Weeks Days Hours STILLBORN/GESTATION: \_\_\_\_\_ Weeks

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: HOME : \_\_\_\_\_ WORK: \_\_\_\_\_ OTHER: \_\_\_\_\_

DATE OF DEATH: \_\_\_\_\_ TIME OF DEATH: \_\_\_\_\_ AM PM

FOUND BY: \_\_\_\_\_ (or) PRONOUNCED DEAD BY: \_\_\_\_\_ MD RN EMS

LAST KNOWN ALIVE: DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ AM PM

LAST SEEN ALIVE BY: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

PLACE OF DEATH: **HOME SCENE HOSPITAL OTHER:** \_\_\_\_\_

PLACE OF INJURY: **HOME SCENE HOSPITAL OTHER:** \_\_\_\_\_

(If Place of Injury is different from Place of Death, complete scene location - required for death certificate.)

SCENE: HOUSE BUSINESS WORK FIELD WOODED AREA OTHER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 COUNTY: \_\_\_\_\_ PRECINCT No.: \_\_\_\_\_

**BODY POSITION:** LYING ON BACK (Supine) LYING ON STOMACH (Prone) LYING ON RIGHT / LEFT SIDE (R / L Recumbent)  
 OTHER: \_\_\_\_\_

**TEMPERATURE:** WARM COOL AXILLARY: \_\_\_\_\_ RECTAL: \_\_\_\_\_  
 ⇨ Temperature taken: Date/Time: \_\_\_\_\_ Date/Time: \_\_\_\_\_  
 ⇨ Location temp taken: HOSPITAL SCENE HOSPITAL SCENE

**LIVIDITY PRESENT?** YES NO

⇨ FRONT (Anterior) BACK (Posterior) Right / Left SIDE (R/L Lateral) OTHER: \_\_\_\_\_  
 ⇨ CONSISTENT WITH BODY POSITION? YES NO  
 ⇨ COLOR: RED-PURPLE BRIGHT RED GREEN BLACK OTHER: \_\_\_\_\_  
 ⇨ BLANCHING: (When skin is pressed, does depression remain white?) YES NO  
 ⇨ NON-BLANCHING: (When skin is pressed, does depression return to lividity color?) YES NO

**RIGIDITY:** SLIGHTLY RIGID? EXTREMELY RIGID? CONSISTENT WITH BODY POSITION? EASILY BREAKABLE?

⇨ JAW:	YES	NO	YES	NO	YES	NO	YES	NO
⇨ NECK:	YES	NO	YES	NO	YES	NO	YES	NO
⇨ ARMS:	YES	NO	YES	NO	YES	NO	YES	NO
⇨ TORSO:	YES	NO	YES	NO	YES	NO	YES	NO
⇨ LEGS:	YES	NO	YES	NO	YES	NO	YES	NO

**DECOMPOSITION:** (check all that apply)

\_\_\_ dark red discoloration of the lips  
 \_\_\_ dry, may include shrinkage of the: fingertips toes  
 \_\_\_ green discoloration of abdomen  
 \_\_\_ marbling or reddish-purple discoloration of the: face torso extremities entire body  
 \_\_\_ marbling or purple-green or blue-green discoloration of the: face torso extremities entire body  
 \_\_\_ marbling or green-black discoloration of the: face torso extremities entire body  
 \_\_\_ distended abdomen  
 \_\_\_ facial distention  
 \_\_\_ bloating over the entire body  
 \_\_\_ skin slippage  
 \_\_\_ larvae deposits on the: eyes mouth nose open wounds other: \_\_\_\_\_  
 \_\_\_ presence of maggots, ants, beetles, flies on the: eyes mouth nose open wounds other: \_\_\_\_\_  
 \_\_\_ adipocere or saponification - (tissues transform into fatty acids and appear as white, curdy, greasy substance)  
 \_\_\_ tache noire - (drying of the eyes)  
 \_\_\_ dried or mummified hands  
 \_\_\_ mummification of entire body  
 \_\_\_ skeleton

HOSPITAL: ER ICU MICU CCU PICU Room#: \_\_\_\_\_

DATE OF ARRIVAL: \_\_\_\_\_ TIME OF ARRIVAL: \_\_\_\_\_

ADMITTING DIAGNOSIS: \_\_\_\_\_

TRANSPORTED FROM: RESIDENCE SCENE HOSPITAL: \_\_\_\_\_

TRANSPORTED BY: EMS: \_\_\_\_\_ POLICE PRIVATE AUTO WALK-IN

CPR IN PROGRESS: YES NO

CHIEF COMPLAINT FOR EMS:  COLLAPSED  CHEST PAINS  SHORT OF BREATH  
 NAUSEA/VOMITING  SEIZURES  INDIGESTION  
 OTHER: \_\_\_\_\_

MEDICAL RECORD # \_\_\_\_\_ (copies required by HCME - History/Physical, Transfer notes, Operative notes, CT/Radiology reports, initial Lab reports, Discharge/Death summary)

\_\_\_\_\_ FIRST BLOOD (Required if suspected overdose) \_\_\_\_\_ CORD/PLACENTA (Required if fetal death or newborn)

REQUEST FOR ORGAN DONATION: YES NO RELEASED DECLINED

REQUEST FOR TISSUE DONATION: YES NO RELEASED DECLINED

Physician: \_\_\_\_\_ J.P.: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**MEDICAL HISTORY:** (circle all that apply)

Heart Disease	Diabetes	COPD	Cirrhosis	Cancer - type: _____
Heart Attack	Renal Failure	Asthma	Hepatitis	HIV/AIDS - risk factor: _____
Coronary Artery Disease	Hypertension	Emphysema	Tuberculosis	Seizures - Type: _____
Congestive Heart Failure	Stroke	Alzheimer's Disease	Parkinson's Disease	Post-Trauma Seizures: YES NO

RECENT COMPLAINTS: \_\_\_\_\_

**SOCIAL HISTORY:** (circle all that apply)

TOBACCO: YES NO # \_\_\_\_\_ per DAY WEEK MONTH Type: \_\_\_\_\_

ALCOHOL: YES NO # \_\_\_\_\_ per DAY WEEK MONTH Type: \_\_\_\_\_

DRUGS: YES NO # \_\_\_\_\_ per DAY WEEK MONTH Type: \_\_\_\_\_

PERSONAL PHYSICIAN: \_\_\_\_\_ PHONE: \_\_\_\_\_

**LEGAL NEXT OF KIN:** (in order of legal succession)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

NOTIFIED BY: \_\_\_\_\_

DATE NOTIFIED: \_\_\_\_\_ TIME: \_\_\_\_\_

- WRITTEN DIRECTIVE
- LEGAL SPOUSE
- COMMON LAW SPOUSE
- ADULT CHILD(REN)
- PARENT(S)
- ADULT SIBLING(S)
- OTHER RELATIVES
- NEXT OF FRIEND

IDENTIFICATION: POSITIVE TENTATIVE ID UNKNOWN

BY: \_\_\_ COMPARISON OF PHOTO ID #: \_\_\_\_\_ by \_\_\_\_\_
\_\_\_ VIEWED PHOTOGRAPH
\_\_\_ VIEWED BODY AT SCENE / HOSPITAL
\_\_\_ SCIENTIFIC IDENTIFICATION REQUIRED (DNA, dentals or fingerprints comparison by HCME)

PERSON MAKING IDENTIFICATION:

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_
ADDRESS: \_\_\_\_\_
PHONE: \_\_\_\_\_

DNA SAMPLE PROVIDED BY: (For scientific identification by DNA)

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_
ADDRESS: \_\_\_\_\_
PHONE: \_\_\_\_\_

NARRATIVE:
[Multiple horizontal lines for text entry]

(ATTACH COPIES OF POLICE REPORTS, SUPPLEMENT REPORTS, AND SCENE PHOTOGRAPHS.)

THE STATE OF TEXAS §  
COUNTY OF HARRIS §

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the day of OCT 07 2003, 2003, with the following members present, to-wit:

Robert Eckels	County Judge
El Franco Lee	Commissioner, Precinct No. 1
Sylvia Garcia	Commissioner, Precinct No. 2
<del>Steve Radack</del>	<del>Commissioner, Precinct No. 3</del>
Jerry Eversole	Commissioner, Precinct No. 4

and the following members absent, to wit: RADACK, constituting a quorum, when among other business, the following was transacted:

ORDER AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND POLK COUNTY FOR THE PERFORMANCE OF POSTMORTEM EXAMINATIONS BY THE OFFICE OF HARRIS COUNTY MEDICAL EXAMINER

Commissioner GARCIA introduced an order and made a motion that the same be adopted. Commissioner EVERSOLE seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Eckels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<del>Comm. Radack</del>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Eversole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

RECITALS:

Pursuant to TEX. CODE CRIM. PROC. ANN. art. 49.25 (Vernon 2003), Harris County has established and maintains the Office of Medical Examiner;

Presented to Commissioner's Court  
OCT 07 2003  
APPROVE \_\_\_\_\_  
Recorded Vol. \_\_\_\_\_ Page \_\_\_\_\_

~~Presented to Commissioners' Court  
SEP 23 2003  
APPROVE \_\_\_\_\_  
Recorded Vol. \_\_\_\_\_ Page \_\_\_\_\_~~



Polk County does not have a medical examiner and desires to obtain the services of the Office of the Harris County Medical Examiner to perform postmortem examinations on persons who have died in Polk County under certain circumstances and to provide sworn testimony in connection with any inquest by a justice of the peace or any criminal investigation or prosecution conducted by a prosecuting attorney; and

The Commissioners Court of Harris County desires to approve the County's entering into an Interlocal Agreement with Polk County based on the aforesaid representations. **NOW, THEREFORE,**

**BE IT ORDERED BY THE COMMISSIONERS COURT OF HARRIS COUNTY, TEXAS THAT:**

**Section 1.** The recitals set forth in this order are true and correct.

**Section 2.** The Agreement is approved and the County Judge of Harris County or his designee is authorized to execute the attached Interlocal Agreement with Polk County for the Office of the Harris County Medical Examiner to perform postmortem examinations under the terms and provisions set out in the Agreement, which is incorporated by reference and made a part of this Order for all intents and purposes as though set out in full word for word.

**Section 3.** All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

Luis A. Sanchez, M.D.  
Chief Medical Examiner(713) 796-9292  
FAX : (713) 796-6844

## JOSEPH A. JACHIMCZYK FORENSIC CENTER

FEE SCHEDULE  
Effective November 1, 2003

Service Description	Pricing Unit	Price
<b>Autopsy Services: Analysis/Examination/Service:</b>		
Autopsy	Case	\$2,125
External Exam	Case	\$935
Decedent Storage Fee (Interlocal Agreements Only)	Day	\$40
Histology Slide (Per Slide)	Slide	\$6
<b>Documents: Reports, Permits &amp; Photo Reprints:</b>		
Autopsy Report Order (includes Toxicology)	Case	\$25
Copy Charge per Open Records	Page	\$0.10
Images on CD (plus copy charge)	Each	\$10
Notarization of Document (plus copy charge)	Document	\$6
Photo Reprints	Print (3 1/2 x 5)	\$3
Photo Reprints	Print (8 x 10)	\$5
Subpoena/Court Order Documents (plus copy charge)	Hour	\$50
<b>Professional Time: Testimonies, Consultations &amp; Depositions</b>		
Expert Witness - Lab & other ME staff	Hour	\$100
Expert Witness/Consultation - Pathologist/Chief Toxicologist	Hour	\$200
On Site Physical Assessment prior to Organ Procurement (Not to exceed \$1,000)	Hour	\$300
<b>Forensic Lab Fees:</b>		
<b>Toxicology</b>		
5/9 Panel Drug Screen (EMIT Screen)	Exhibit	\$37
CO-oximeter	Exhibit	\$43
Quantitation (liquids extraction)	Exhibit	\$85
Quantitation (solids extraction)	Exhibit	\$60
Gas Chromatography Mass Spectrometer	Exhibit	\$85
Headspace Volatiles	Exhibit	\$28
High Pressure Liquid Chromatography	Exhibit	\$40
Ultra Violet Carbon Monoxide	Exhibit	\$51
Urine Drug Test Negative	Test	\$21
Urine Drug Test Positive	Test	\$59
Electrolytes & Chemicals	Exhibit	\$40

Prepared by OBM  
Approved 10/7/03  
Page 1 of 2

1885 Old Spanish Trail, Houston, Texas 77054

[www.co.harris.tx.us/me](http://www.co.harris.tx.us/me)

Luis A. Sanchez, M.D.  
Chief Medical Examiner



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(713) 796-9292  
FAX : (713) 796-6844

JOSEPH A. JACHIMCZYK FORENSIC CENTER

FEE SCHEDULE

Effective November, 2003

Service Description	Pricing Unit	Price
<b>Trace Evidence</b>		
Gun Shot Residue (Atomic Absorption)	Kit	\$155
Gun Shot Residue (Scanning Electron Microscope) Analysis	Stub	\$180
Hair Comparison	Case	\$125
Trace Evidence Collection	Case	\$180
<b>Controlled Substance</b>		
Fourier Transform Infrared Spectrophotometry Analysis	Exhibit	\$35
Gas Chromatography Mass Spectrometer Analysis	Exhibit	\$70
Microscope Analysis	Exhibit	\$105
Color Test Screening	Exhibit	\$18
Ultra Violet Analysis	Exhibit	\$45
<b>DNA</b>		
Short Tandem Repeat	Exhibit	\$600
mtDNA for Known Sample	Exhibit	\$1,500
mtDNA for Questioned/Bone/Hair Sample	Exhibit	\$2,000
Serology	Exhibit	\$275
Stain Card	Card	\$15
Paternity Testing	Case	\$450
<b>Other Fees</b>		
All Tests not specified above	Test	\$125
Lab Specimen Holding Fee	Month	\$30
Shipping & Handling Fee (Express delivery, USA)	Case	\$75
Administrative Fee	Hour	\$50
Sudden Infant Death Syndrome (State Health Dept)	Case	\$500

Prepared by OBM  
Approved 10/7/03  
Page 2 of 2

1885 Old Spanish Trail, Houston, Texas 77054

[www.co.harris.tx.us/me](http://www.co.harris.tx.us/me)



#19



COPY

**RESOLUTION  
OF  
THE POLK COUNTY COMMISSIONERS COURT**


WHEREAS, the Polk County Commissioners Court met in a regularly called session on Tuesday, October 28, 2003, with the following members present to wit; John P. Thompson, County Judge; Bob Willis, Commissioner Precinct 1; Bobby Smith, Commissioner Precinct 2, James J. "Buddy" Purvis, Commissioner Precinct 3; Tommy Overstreet, Commissioner Precinct 4; and

WHEREAS, following the properly posted notice and agenda for said meeting, the County considered the adoption of a Resolution supporting an application for FY2004 Solid Waste Grant for Local Enforcement to the Deep East Texas Council of Governments in cooperation with the Texas Natural Resource Conservation Commission.


NOW, THEREFORE, BE IT RESOLVED, that the Court hereby certifies that Polk County will comply with the provisions of the fiscal reimbursement and reporting requirements of the Deep East Texas Council of Governments, the Texas Commission for Environmental Quality and the State of Texas; that said grant funds, if received, will be used only for the purposes for which they are provided; and that the proposed project is in compliance with and supports any adopted regional or local solid waste management plan applicable to Polk County (the geographical area covered by the proposed project).

SIGNED AND RESOLVED THIS 28th DAY OF October 2003

  
John P. Thompson

  
Bob Willis  
Commissioner, Precinct 1

Absent  
Bobby Smith  
Commissioner, Precinct 2

  
James J. "Buddy" Purvis  
Commissioner, Precinct 3

  
Tommy Overstreet  
Commissioner, Precinct 4

Attest;

  
Barbara Middleton, County Clerk



COPY

#22

Revision CHANGES BY FUND

FUND DESCRIPTION	INCREASE/DECREASE
010 GENERAL FUND	.00
015 ROAD & BRIDGE ADM	.00

THE PRECEDING LIST OF AMENDMENTS WAS REVIEWED AND APPROVED.

S. L. DOCKENS

*S. L. Dockens*

COUNTY AUDITOR

JOHN P. THOMPSON

*John P. Thompson*

COUNTY JUDGE

*Budget Revision # 2004-02*

10/20/2003	13111.08	REPORT OF GENERAL LEDGER AMENDMENTS				GEL122	PAGE	1
ACCOUNT NUMBER	ACCOUNT NAME	DATE	AMDMT NUMBER	OLD BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DESCRIPTION	AMOUNT OF CHANGE	CLX
2004 010-370-350	DUNBAR MONIES	10/20/2003	2K4R02	.00	5,000.00-	REIMB CK FROM TX DEPT HUMAN K	5,000.00-	K
			TOTAL AMENDMENTS	1	TOTAL CHANGES		5,000.00-	
2004 010-511-450	REPAIR/REPLACEMENT MAINTENANCE - ENGINEERING	10/20/2003	2K4R02	100,000.00	105,000.00	REIMB CK FROM TX DEPT HUMAN K	5,000.00	K
			TOTAL AMENDMENTS	1	TOTAL CHANGES		5,000.00	
2004 010-551-427	TRAINING/SEMINAR	10/20/2003	2K4R02	2,500.00	2,463.00	MOVE FUNDS TO OFC EQUIP PER K	37.00-	K
2004 010-551-427	TRAINING/SEMINAR	10/20/2003	2K4R02	2,463.00	2,413.00	MOVE FUNDS TO BONDS PER L.T K	50.00-	K
2004 010-551-480	BONDS	10/20/2003	2K4R02	.00	50.00	MOVE FUNDS FROM TRAVEL PER K	50.00	K
2004 010-551-572	RADIO/OFFICE EQUIP SUMMARY - CONSTABLE, PCT.1	10/20/2003	2K4R02	1,200.00	1,237.00	MOVE FUNDS FROM TRAVEL PER K	37.00	K
			TOTAL AMENDMENTS	4	TOTAL CHANGES		.00	
2004 015-369-200	CULVERT/MATERIAL R	10/20/2003	2K4R02	.00	1,094.40-	REIMB CK FROM CITY OF OMALA K	1,094.40-	K
			TOTAL AMENDMENTS	1	TOTAL CHANGES		1,094.40-	
2004 015-622-339	CONSTRUCTION CONTR	10/20/2003	2K4R02	82,835.00	83,929.40	REIMB CK FROM CITY OF OMALA K	1,094.40	K
			TOTAL AMENDMENTS	1	TOTAL CHANGES		1,094.40	



#23

AMENDMENT CHANGES BY FUND

FUND DESCRIPTION	INCREASE/DECREASE
015 ROAD & BRIDGE ADM	.00

THE PRECEDING LIST OF AMENDMENTS WAS REVIEWED AND APPROVED

B. L. DOYENS

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE

#2003-24

*John P. Thompson*

*Budget Amendment*

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10/21/2003 08:30:44  
 ACCOUNT NUMBER ACCOUNT NAME  
 2003 015-143-100 CULVERT/MATERIAL R  
 2003 015-621-456 PARTS & REPAIR  
 PRECINCT #1 EXPENSE SUMMARY

REPORT OF GENERAL LEDGER AMENDMENTS

DATE	AMOUNT NUMBER	OLD BUDGET AMOUNT	AMENDMENT BUDGET AMOUNT	DESCRIPTION	AMOUNT OF CHANGE	CELL22 PAGE	CLE
10/21/2003	283-24	28,740.77-	19,310.95-			1	
TOTAL AMENDMENTS 1				TOTAL CHANGES	399.82		
10/21/2003	283-24	65,734.64	65,334.82				
TOTAL AMENDMENTS 1				TOTAL CHANGES	399.82-		

399.82 CORRECT AMEND 283-21,REPAIR R  
 399.82  
 399.82- CORRECT AMEND 283-21,REPAIR R  
 399.82-

#23

AMENDMENT CHANGES BY FUND

FUND DESCRIPTION	INCREASE/DECREASE
010 GENERAL FUND	
049 DISTRICT CITY NOT CHECK FUND	5,100.00
099 CMU FORESTRY FUND	10,000.00
	12,647.74

THE FOLLOWING LIST OF AMENDMENTS WAS REVIEWED AND APPROVED.

P. L. DICKENS

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE

*John P. Thompson*

# 2004-02

Approved 10.28.03 Commissioner's Court

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ACCOUNT NUMBER	ACCOUNT NAME	DATE	AMOUNT	AMOUNT	REPORT OF GENERAL LEDGER AMENDMENTS	AMOUNT OF	DESCRIPTION	GLI122 PAGE	CL
35:47:26			MINOR	OLD BUDGET		CHANGE		1	
			AMOUNT	AMOUNT					
2004 010-512-120	CERTIFICATE PAY -	10/31/2003	234A02	4,200.00	6,500.00	2,400.00	INCREASE JAIL CRT. PAY PER X		X
24 PERSE SUNNARY - JAIL			TOTAL AMENDMENTS	1	TOTAL CHANGES	2,400.00			
2004 010-560-120	CERTIFICATE PAY	10/31/2003	2F4A02	22,200.00	24,300.00	2,700.00	INCREASE SHERIFF CRT. PAY X		X
EXPENSE SUMMARY - SHERIFF DEPT			TOTAL AMENDMENTS	1	TOTAL CHANGES	2,700.00			
2004 019-370-070	TRANSFER FROM ON F	10/31/2003	234A02	.00	10,000.00	10,000.00	TRF FROM D.A.DNUU FOLF TO C K		X
			TOTAL AMENDMENTS	1	TOTAL CHANGES	10,000.00			
2004 090-476-430	DISTRICT CITY ACCT	10/31/2003	2F4A02	.00	1,847.60	1,847.60	INCREASE D.A. DRUG FOLF. EX X		X
2004 090-476-430	DISTRICT CITY ACCT	10/31/2003	2F4A02	1,847.60	11,517.60	10,000.00	INCREASE D.A. DRUG FOLF. EX X		X
2004 090-476-430	DISTRICT CITY ACCT	10/31/2003	234A02	11,547.60	12,434.10	585.50	INCREASE D.A. DRUG FOLF. EX X		X
2004 090-476-430	DISTRICT CITY ACCT	10/31/2003	234A02	12,434.10	13,521.04	96.94	INCREASE D.A. DRUG FOLF. EX X		X
2004 090-476-430	DISTRICT CITY ACCT	10/31/2003	2F4A02	12,521.04	13,547.74	176.70	INCREASE D.A. DRUG FOLF. EX X		X
			TOTAL AMENDMENTS	5	TOTAL CHANGES	14,617.74			

*Act 368*

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	41,231.86
015 ROAD & BRIDGE ADM	10,353.33
027 SECURITY	328.29
049 DISTRICT ATTY HOT CHECK FUND	87.38
051 AGING	1,191.29
083 MUSEUM OPERATING FUND	82.52
101 ADULT SUPERVISION	6,521.33
108 CCP - SURVEILLANCE	738.31
109 SPECIALIZED CASELOAD CCP	371.49
184 JUVENILE PROBATION	892.24
185 CCAP - JUVENILE PROBATION	1,864.81
<b>TOTAL OF ALL FUNDS</b>	<b>63,662.85</b>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS

*B. L. Dockens*

COUNTY AUDITOR

JOHN P. THOMPSON

*John P. Thompson*

COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	133,192.77
015 ROAD & BRIDGE ADM	36,306.58
027 SECURITY	1,276.77
049 DISTRICT ATTY HOT CHECK FUND	450.82
051 AGING	5,063.44
083 MUSEUM OPERATING FUND	345.53
101 ADULT SUPERVISION	19,391.94
108 CCP - SURVEILLANCE	2,216.92
109 SPECIALIZED CASELOAD CCP	848.73
184 JUVENILE PROBATION	2,534.20
185 CCAP - JUVENILE PROBATION	5,888.94
-----	
TOTAL OF ALL FUNDS	207,516.64

ACT 369

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

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FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	3,116.28
015 ROAD & BRIDGE ADM	766.62
027 SECURITY	30.00
101 ADULT SUPERVISION	1,345.45
108 CCP - SURVEILLANCE	145.83
184 JUVENILE PROBATION	125.00
185 CCAP - JUVENILE PROBATION	459.29
	-----
TOTAL OF ALL FUNDS	5,988.47

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

---

JOHN P. THOMPSON



COUNTY JUDGE

FUND DESCRIPTION	DISBURSEMENTS
015 ROAD & BRIDGE ADM	2,430.74
TOTAL OF ALL FUNDS	2,430.74

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE



SCHEDULE OF BILLS BY FUND

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FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	855.26
015 ROAD & BRIDGE ADM	128,825.43
090 DRUG FORFEITURE FUND	1,847.60
	-----
TOTAL OF ALL FUNDS	131,528.29

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

---

JOHN P. THOMPSON

---

COUNTY JUDGE



FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	148.00
011 HOTEL OCCUPANCY TAX FUND	500.00
049 DISTRICT ATTY HOT CHECK FUND	92.00
090 DRUG FORFEITURE FUND	126.70
	-----
TOTAL OF ALL FUNDS	866.70

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	3,806.76
015 ROAD & BRIDGE ADM	354.94
051 AGING	214.10
088 JUDICIARY FUND	2,585.00
090 DRUG FORFEITURE FUND	140.43
	-----
TOTAL OF ALL FUNDS	7,101.23

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS *B. L. Dockens*

COUNTY AUDITOR \_\_\_\_\_

JOHN P. THOMPSON *John P. Thompson*

COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	204.00
TOTAL OF ALL FUNDS	204.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS

*B. L. Dockens*

COUNTY AUDITOR

JOHN P. THOMPSON

*John P. Thompson*

COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	4,031.68
TOTAL OF ALL FUNDS	----- 4,031.68

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

---

JOHN P. THOMPSON

---

COUNTY JUDGE

---

DATE 10/21/2003

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CHECK REGISTER  
V/P CHECKSFROM: 182585 TO: 182594  
BANK ACCOUNT: ALL

CHK100 PAGE 1

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	DATE	PO NO	AMOUNT	CHECK
ANGELINA DIAGNOSTIC RADIOLOG	2003 010-645-404	INDIGENT HEALTH CARE	INDIGENT CARE	10/21/2003		73.99	
						-----	
						73.99	182585
ARENA DIAGNOSTICS	2003 010-645-404	INDIGENT HEALTH CARE	INDIGENT CARE	10/21/2003		296.69	
						-----	
						296.69	182586
CARDIO & THORACIC SURGERY	2003 010-645-404	INDIGENT HEALTH CARE	INDIGENT CARE	10/21/2003		53.72	
						-----	
						53.72	182587
MEMORIAL MEDICAL CENTER-LI	2003 010-512-391	MEDICAL SUPPLIES/SERVICES	JAIL INMATE	10/21/2003		510.75	
	2003 010-645-404	INDIGENT HEALTH CARE	INDIGENT CARE	10/21/2003		316.35	
						-----	
						827.10	182588
QUEST DIAGNOSTIC	2003 010-645-404	INDIGENT HEALTH CARE	INDIGENT CARE	10/21/2003		44.95	
						-----	
						44.95	182589
RAJ ASSOCIATES LLP	2003 010-645-404	INDIGENT HEALTH CARE	INDIGENT CARE	10/21/2003		27.28	
						-----	
						27.28	182590
RANDALL MEDICAL	2003 010-645-404	INDIGENT HEALTH CARE	INDIGENT CARE	10/21/2003		392.11	
	2003 010-645-404	INDIGENT HEALTH CARE	INDIGENT CARE	10/21/2003		91.92	
						-----	
						484.03	182591
ROLAND/ KENNETH . DDS	2003 010-645-404	INDIGENT HEALTH CARE	INDIGENT CARE	10/21/2003		600.00	
						-----	
						600.00	182592
SCRIPT CARE. INC.	2003 010-645-404	INDIGENT HEALTH CARE	PC9651L	10/21/2003		1,346.67	
						-----	
						1,346.67	182593
THE HEART INST. OF EAST TE	2003 010-645-404	INDIGENT HEALTH CARE	INDIGENT CARE	10/21/2003		277.25	
						-----	
						277.25	182594
			TOTAL CHECKS WRITTEN			4,031.68	
			TOTAL VOID CHECKS			0.00	
						-----	
			TOTAL CHECK AMOUNT			4,031.68	

## SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	32,058.82
015 ROAD & BRIDGE ADM	10,559.97
049 DISTRICT ATTY HOT CHECK FUND	662.73
051 AGING	385.00
088 JUDICIARY FUND	1,676.60
090 DRUG FORFEITURE FUND	447.79
	-----
TOTAL OF ALL FUNDS	45,790.91

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE



FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	123,372.34
015	ROAD & BRIDGE ADM	16,432.25
027	SECURITY	25.00
051	AGING	1,903.38
088	JUDICIARY FUND	71.40
090	DRUG FORFEITURE FUND	586.50
TOTAL OF ALL FUNDS		142,390.87

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE





Addendum Schedule of Bills for Court Dated OCT 28 2003  
FY-03

Vendor	Amount	Explanation
BLAKELY, ROBERT	\$ 20.00	R&B#2
BURRIS REPAIR	\$ 558.05	R&B#4
GULLEY/ CHAD	\$ 159.51	EXTENSION
PINTO CONSTRUCTION INC	\$ 23,337.60	R&B#1
TOTAL	\$ 24,075.16	

*John D. Thompson*



COPY

*Item #26*

DATE: OCTOBER 15, THROUGH OCTOBER 28, 2003

NO.	EMPLOYER	DEPT.	JOB DESCRIPTION	TYPE OF EMPLOYMENT	STEP & WAGE	GROUP	ACTION TAKEN
(1)	DONNA FAY	COUNTY CLERK JP #4	DEPUTY CLERK #0105	REGULAR FULL-TIME	\$18,439.02	11/01	NEW HIRE EFFECTIVE 10/29/2003
(2)	CYNTHIA BLADE	JP #4	COURT CLERK #0108	REGULAR FULL-TIME	\$21,383.61	14/01	RECLASSIFIED TO LABOR POOL (900) #0102 SECRETARY I (10/01) (\$8,444HR) EFFECTIVE 10/22/2003
(3)	CAROLYN WELLS	JP #4	SECRETARY I #0102	LABOR POOL (900)	\$8,444HR	10/01	RECLASSIFIED TO FULL-TIME #0106 COURT CLERK (14/01) (\$21,383.61) EFFECTIVE 10/22/2003
(4)	FRANCES FLORES	AGING/LIVINGSTON	COOK	REGULAR PART-TIME	\$7,469HR	05/06	SEPARATION, LAY OFF EFFECTIVE 10/21/2003
(5)	JAMIE A. JONES	SHERIFF DEPT.	INTERMEDIATE TELECOMMUNICATOR CERTIFICATION	REGULAR FULL-TIME	\$300.00		NEW CERTIFICATION (FY 2004)
(6)	RICHARD L. BAILEY	JAIL	INTERMEDIATE PEACE OFFICER CERTIFICATION	REGULAR INTERMEDIATE FULL-TIME	\$600.00		NO CHANGE FROM FY 2003 (\$600.00) (FY 2004)
(7)	AUDREY KAY BERRY	SHERIFF DEPT.	ADVANCED TELECOMMUNICATOR CERTIFICATION	REGULAR ADVANCED FULL-TIME	\$600.00		NO CHANGE FROM FY 2003 (\$600.00) (FY 2004)
(8)	RANDAL V. BRIDGES	SHERIFF DEPT.	INTERMEDIATE PEACE OFFICER CERTIFICATION	REGULAR INTERMEDIATE FULL-TIME	\$600.00		NO CHANGE FROM FY 2003 (\$600.00) (FY 2004)
(9)	SHERLENE K. BROWN	SHERIFF DEPT.	ADVANCED TELECOMMUNICATOR CERTIFICATION	REGULAR ADVANCED FULL-TIME	\$600.00		NO CHANGE FROM FY 2003 (\$600.00) (FY 2004)
(10)	RICKIE R. CHILDERS, JR.	SHERIFF DEPT.	INTERMEDIATE PEACE OFFICER CERTIFICATION	REGULAR INTERMEDIATE FULL-TIME	\$600.00		NEW CERTIFICATION (FY 2004)
(11)	DENNY F. GALLAWAY	SHERIFF DEPT.	INTERMEDIATE PEACE OFFICER CERTIFICATION	REGULAR INTERMEDIATE FULL-TIME	\$600.00		NO CHANGE FROM FY 2003 (\$600.00) (FY 2004)
(12)	JANICE E. HARRIS	SHERIFF DEPT.	ADVANCED TELECOMMUNICATOR CERTIFICATION	REGULAR ADVANCED FULL-TIME	\$600.00		NO CHANGE FROM FY 2003 (\$600.00) (FY 2004)
(13)	MARK L. JONES	SHERIFF DEPT.	INTERMEDIATE PEACE OFFICER CERTIFICATION	REGULAR INTERMEDIATE FULL-TIME	\$600.00		NO CHANGE FROM FY 2003 (\$600.00) (FY 2004)
(14)	ANTHONY R. LOWRIE	SHERIFF DEPT.	INTERMEDIATE PEACE OFFICER CERTIFICATION	REGULAR INTERMEDIATE FULL-TIME	\$600.00		NO CHANGE FROM FY 2003 (\$600.00) (FY 2004)
(15)	HOWARD W. SMITH	SHERIFF DEPT.	INTERMEDIATE PEACE OFFICER CERTIFICATION	REGULAR INTERMEDIATE FULL-TIME	\$600.00		NEW CERTIFICATION (FY 2004)
(16)	ROBERT THOMAS	SHERIFF DEPT.	INTERMEDIATE PEACE OFFICER CERTIFICATION	REGULAR INTERMEDIATE FULL-TIME	\$600.00		NO CHANGE FROM FY 2003 (\$600.00) (FY 2004)
(17)	JAMES PHILIP WALLER	SHERIFF DEPT.	INTERMEDIATE PEACE OFFICER CERTIFICATION	REGULAR INTERMEDIATE FULL-TIME	\$600.00		NEW CERTIFICATION (FY 2004)
(18)	BOBBY L. WATSON	SHERIFF DEPT.	INTERMEDIATE PEACE OFFICER CERTIFICATION	REGULAR INTERMEDIATE FULL-TIME	\$600.00		NEW CERTIFICATION (FY 2004)
(19)	THOMAS JAMES BARTLEY	JAIL	ADVANCED PEACE OFFICER CERTIFICATION	REGULAR ADVANCED FULL-TIME	\$1,200.00		NEW CERTIFICATION (FY 2004)
(20)	KEVIN W. BLACKBURN	SHERIFF DEPT.	ADVANCED PEACE OFFICER CERTIFICATION	REGULAR ADVANCED FULL-TIME	\$1,200.00		NEW CERTIFICATION (FY 2004)

\* Tabled from 10/14/03

DATE: OCTOBER 15, THROUGH OCTOBER 28, 2003

NO.	EMPLOYEE	DEPT.	JOB DESCRIPTION	TYPE OF EMPLOYMENT	GROUP	STEP & WAGE	ACTION TAKEN
(21)	REGINALD E. DAVIS	SHERIFF DEPT.	ADVANCED PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	ADVANCED	\$1,200.00	NO CHANGE FROM FY 2003 (\$1,200.00) (FY 2004)
(22)	MICHAEL CRAG	SHERIFF DEPT.	ADVANCED PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	ADVANCED	\$1,200.00	NO CHANGE FROM FY 2003 (\$1,200.00) (FY 2004)
(23)	DARRYL L. HARTLESS	SHERIFF DEPT.	ADVANCED PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	ADVANCED	\$1,200.00	NO CHANGE FROM FY 2003 (\$1,200.00) (FY 2004)
(24)	ERIC W. JONES	SHERIFF DEPT.	ADVANCED PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	ADVANCED	\$1,200.00	NO CHANGE FROM FY 2003 (\$1,200.00) (FY 2004)
(25)	ROBERT T. MOORE	SHERIFF DEPT.	ADVANCED PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	ADVANCED	\$1,200.00	NO CHANGE FROM FY 2003 (\$1,200.00) (FY 2004)
(26)	BERN JAY SAINTES	JAIL	ADVANCED PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	ADVANCED	\$1,200.00	NO CHANGE FROM FY 2003 (\$1,200.00) (FY 2004)
(27)	JOHN WILLIAM SANDERS	SHERIFF DEPT.	ADVANCED PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	ADVANCED	\$1,200.00	NO CHANGE FROM FY 2003 (\$1,200.00) (FY 2004)
(28)	DENNIS M. ALLEN	SHERIFF DEPT.	MASTER PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	MASTER	\$1,800.00	NO CHANGE FROM FY 2003 (\$1,800.00) (FY 2004)
(29)	JAMES A. ANTLEY	R&B ADMIN.	MASTER PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	MASTER	\$1,800.00	NO CHANGE FROM FY 2003 (\$1,800.00) (FY 2004)
(30)	JIMMIE B. FARRAR	JAIL	MASTER PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	MASTER	\$1,800.00	NO CHANGE FROM FY 2003 (\$1,800.00) (FY 2004)
(31)	DARRELL G. GIBSON	R&B ADMIN.	MASTER PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	MASTER	\$1,800.00	NO CHANGE FROM FY 2003 (\$1,800.00) (FY 2004)
(32)	JERRY V. GRISSOM	SHERIFF DEPT.	MASTER PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	MASTER	\$1,800.00	NO CHANGE FROM FY 2003 (\$1,800.00) (FY 2004)
(33)	WANDA G. KIRK	JAIL	MASTER PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	MASTER	\$1,800.00	NO CHANGE FROM FY 2003 (\$1,800.00) (FY 2004)
(34)	BILLY R. NELSON	SHERIFF DEPT.	MASTER PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	MASTER	\$1,800.00	NO CHANGE FROM FY 2003 (\$1,800.00) (FY 2004)
(35)	JAMES M. NETTLES	SHERIFF DEPT.	MASTER PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	MASTER	\$1,800.00	NO CHANGE FROM FY 2003 (\$1,800.00) (FY 2004)
(36)	CLEBURNE A. SWILLEY	SHERIFF DEPT.	MASTER PEACE OFFICER CERTIFICATION	REGULAR FULL-TIME	MASTER	\$1,800.00	NO CHANGE FROM FY 2003 (\$1,800.00) (FY 2004)
(37)	EARL RAY HUDSON	JAIL	#1055 CORRECTIONS OFFICER	REGULAR FULL-TIME	1301	\$20,353.23	DISMISSAL EFFECTIVE 10/24/2003

*Additional*

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